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**Executive Director**

Lynn C. O'Donnell, CIH

January 20, 2009

Marcia Kram CIH  
AIHA-St. Louis Section AIHA  
14032 Forest Crest Drive  
Chesterfield, MO 63017

Dear Ms. Kram,

In response to your letter regarding ABIH certification maintenance points, ABIH has reviewed the material submitted and will award CM points to CIHs/CAIHs as follows:

Sponsor: AIHA-St. Louis Local Section  
Activity: CY 2008  
Date: 2008 course offerings  
CM Points: 0.5 point per 3 hours/technical Industrial Hygiene CM Points  
Approval#: 09-065

The above information can be listed on your CM Worksheet under the Attendance at Educational Programs category.

Fundamental industrial hygiene courses and non-EHS management courses are capped at 5.0 CM points per course and 5.0 CM points per 5 year cycle. Distance learning activities are capped at 5.0 CM points per activity regardless of duration or content. Safety CM points are accrued toward the 40 CM point requirement and are not part of the minimum IH requirement. IH courses and conferences are counted toward the 10 point minimum IH requirement.

Verification for courses or educational programs must include the following: a certificate, letter, attendance roster or some other documentation from the sponsor verifying the completion of the entire course or educational program. Verification for conferences and meetings must include the following: local - attendance rosters, and/or a certificate, and/or a registration receipt, and/or the ABIH Point Attendance Verification form; out of town - registration receipts and hotel/motel receipts, and/or approved expense vouchers.

We have included blank course point inquiry forms for your future use. If we can be of any further assistance or if you have additional question, please contact the ABIH Office. A database of approved courses, conferences and educational programs is available at the ABIH website (abih.org) in Diplomates/Certificants section.

Sincerely,

Lynn C. O'Donnell, CIH  
Executive Director



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Engineering and Scientific  
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Hygiene Association  
Recognized Certification Board

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