AIHA-UMS Meeting Minutes
Date: October 5, 2006, 3:00 to 4:45 p.m.
Place: Barr Engineering
Board Member Attendees: Bill Heim, Bill Conger, Karen Stoller, Tom Hawkinson, Andrea Fell-Moody, Leslie Henckel, Scott Johns, Janet Keyes
Board Member Absent: Norman Norbert

1. Minutes from August & September Board Meeting were approved.

2. Discussed upcoming telewebs:
   November 2, 2006
   Safety Management Process (SMP) - Proactive Safety Metrics That Drive Performance

   December 5, 2006
   Understanding Pandemic and Implementing the New Pandemic Guideline

   January 24, 2007
   Post Remediation Verification and Clearance Testing for Mold and Bacteria - Five Levels of Cleanliness Assurance

   February 13, 2007
   Ergonomics–Aging and the Workplace

   The November teleweb was ruled out due to the timing, the December teleweb was ruled out due to the topic (same as PDC), the January teleweb was ruled out due to limited interest. We will possibly sponsor ergonomics teleweb in February. Board will also look at ACGIH webinars. However, the future offerings have not been listed yet. ACGIH does not give much notice before upcoming webinars.

3. PDC Planning

   - Speakers
     - Confirmed: Dr. McClure, Dr. Brousseau, Dr. Baker, NWA, General Mills, CenterPoint Energy, Medtronic
     - Still need to contact: 3M (Bill), MDH (Tom)
     - Request bios & presentation titles from speakers
     - Get Power Point presentations from speakers one week ahead of time for handouts; speakers should email presentation to Tom

   - Brochure
     - Need to get brochure mailed 3 weeks before PDC (printed & mailed by October 21) Need to get to printer by 16th.
     - Send brochure to ACHMM, ASSE, NCOEMA & MAOHN, MCOHS, IA & WI local sections, AIHA List-Serve, & possibly MN Safety Council
     - Check with Chris Western to see if MCOHS can help with printing & mailing.

- Menu
  - Tom will email buffet-style menu selections to board members who will email him back with preferences
- Vendors: 14 have signed up; room will fit ~20 vendors
- Evaluation form (Karen)

4. Treasurer's report: made money on September meeting, boat cruise lost only $37.00; telewebs cost $550.00. Report was approved by board.

5. Student scholarship: Need to send out notice regarding sponsorship of funding to attend a national meeting (e.g. AIHA, SESHA) soon. Suggestion to have scholarship application process where board would choose student(s) that receive funding.

6. November 15—planning meeting for Team Approach meeting—Sheraton 4 Points. Considering ideas for speakers/topics:
   - Global H & S—challenges overseas; Jas Singh; H & S in Asia/developing countries
   - Global warming

7. AIHA is requesting nominations for Fellow Award.; deadline 12/31. Board will nominate two members. Nominated individuals need to provide information. Board member will need to oversee process. We considered Lisa Brossequ, Gary Olmstead and David Abrams and voted to submit David & Lisa.

8. October 27: Auditing Roundtable meeting at Earth Tech. Information will be included in October announcements & posted on web site.

9. October monthly announcement—will send out with information on PDC, Auditing Roundtable, Teleweb & Meeting

10. Local Section Survey report – reviewed comments about local section

11. Possible upcoming meeting topics
    January—GHS (Ron Pearson)—joint meeting with ASSE
    February—Exposure Assessment (Ramachandran)

Scheduled AIHA-UMS Board Meetings:

October 19 @ 1:30 p.m. to 2:30 p.m. at TSI

December board meeting: December 12th at 3 p.m. at Chili's 394 & Highway 100