

AIHA-UMS Meeting Minutes

Date: October 19, 2006, 1:30 to 2:30 p.m.

Place: TSI, Inc.

Board Member Attendees: Bill Heim, Bill Conger, Tom Hawkinson, Andrea Fell-Moody, Leslie Henckel

Board Member Absent: Norman Norbert, Karen Stoller, Scott Johns, Janet Keyes

A. Meeting Minutes from 10/5/06 were approved.

B. PDC Preparations

1. Added Dr. Betsy Buehrer, 3M and Scott Neibauer from the Airport police to the schedule. All the slots are full. Andy Streifel was considered, but there was not room in the schedule, plus his talk may have overlapped with Dr. McClure's.
2. Vendor presentations—All six vendor slots have been filled. SKC is alternate if one of six vendors decides not to present.
3. Brochure: Tom will put together brochure with speaker names. He will not put presentation titles on the brochure due to lack of time. Tom will email revised brochure & registration form to Leslie by Friday. Leslie will email along with mailing list to printer.
4. Final brochure will be emailed to members (Leslie), presenters (Bill) and ACHMM (Bill), ASSE, NCOEMA & MAOHN, MCOHS, IA & WI local sections (Tom), AIHA List-Serve, & possibly MN Safety Council. Karen will post brochure on website.
5. Food: T & C Buffet: For morning, we will have sweet roll basket, coffee & tea. Tom will see if we can get yogurt or something else healthy.
6. Checks will be mailed in. Checks / Walk-ins accepted at door if needed.
7. Send email addresses for any speakers you contacted to Bill. Bill will email speakers to obtain handouts and get bios by one week prior to PDC.
8. Dave Downs would like to present on the foundation (AIHF) at the PDC. Bill will call Dave. We will try to fit presentation in near the end of the day.

C. Fellow Nomination: Gary Olmstead & Dave Abrams were nominated. Lisa Brosseau was not eligible as she is not a national AIHA member.

Scheduled AIHA-UMS Board Meetings:

December board meeting: December 12th at 3 p.m. at Chili's 394 & Highway 100