

AIHA-UMS Meeting Minutes (Corrected)

Date: Tuesday, January 17, 2006, 10:30 am

Place: Big City Tavern

Board Member Attendees: Andrea Fell-Moody, Becky Cornwall, Scott Johns, Leslie Henckel, Debbie Green, Janet Keyes, Norbert Norman, Theodore Knutson

Members Absent: Jim Friedman

#### Topics of Discussion:

##### Old Business

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1. Review and Approval of Minutes (Fell-Moody)
  - Minutes approved
2. PDC
  - Final PDC Profit & Loss Statement (Johns). Net income was \$2,130.
  - PDC Checklist for room set-up. Keyes submitted to Fell-Moody for use by next year's Board.
  - Fell-Moody to add vendor "thank yous" for door prizes at PDC to next membership monthly announcement. Green to send Dick Elvin (Elvin Safety) and Jack Holmes (Continental Safety) copies of the notice (they are not on the membership e-mail list).
  - Fell-Moody reported on her conversation with Chris Western at Midwest Center regarding their offer to help with PDC next year. Midwest Center will handle booking arrangements, and asked for the Board to select 5 locations for bids.
3. Updates on February 16 Meeting, March 16 Meeting and April 20 Team Approach Meeting (Cornwall).
  - Cornwall to contact MN OSHA to request speaker for March meeting on Chrome VI standard (due out in February) and standard setting process in general.
  - For April 20 Team Approach Meeting, Board decided to send only e-mail (plain text) announcement to membership and to post on web site, rather than send out a mailing via USPS as well. Cornwall will request 100 brochures from Maryellen Skan to have at registration table for February and March monthly meetings.

##### New Business

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1. AIHA Leadership Conference. Conference is scheduled for March 2006 at AIHA headquarters in Virginia. The President-Elect typically attends in preparation for taking over responsibilities as President, but Cornwall has decided not to proceed as President, so the Board decided Henckel should go instead. The Board voted to send Fell-Moody as well (who was unable to attend as scheduled in 2005), if AIHA will agree to provide room and board for two people to attend. Fell-Moody to contact AIHA and report back to Board.
2. Upcoming Elections slate of candidates. (Fell-Moody, Green) Green brought list of names and topics received to date for discussion. Fell-Moody and Cornwall to contact interested candidates and get bios. by Jan. 31.
3. Fall-Meeting Speakers. Fell-Moody has invited Aaron Tripler to present an update from the perspective of the AIHA national office at our September 21, 2006 meeting and Mr. Tripler has accepted.

#### **Next AIHA-UMS Board Meeting**

Thursday, February 16, 2006

Big City Tavern

10: 15-11:30 (before lunch meeting)