

AIHA-UMS Meeting Minutes

Date: June 29, 2006, 2:30 a.m.

Place: AES

Board Member Attendees: Bill Heim, Tom Hawkinson, Karen Stoller, Janet Keyes, Deb Green, Leslie Henckel, Rebecca Cornwall, Andrea Fell-Moody, Scott Johns, Bill Conger

Board Members Absent: Norman Norbert, Jim Friedman, Theodore Knutson

Topics of Discussion

Old Business

1. Welcome new board members & introductions.
2. Review and Approval of Minutes (Fell-Moody) from March 16 meeting
 - Janet Keyes attended but was not listed—will correct.
3. Summer Event Update (Joint boat cruise with ASSE & CHMM).
 - Scheduled August 2, 2006 at Al & Alma's from 3 p.m. to 6 p.m.
 - Have contacted Chris McLinn from CHMM. He is new to position, so was unclear as to what needs to be done. Have not been able to reach Vint Johnson from ASSE.
 - Need to get vendor sponsors. Have list of 25 potential sponsors from past events. Will break up list for AIHA, ASSE & CHMM to contact.
 - About 60 participants last year ~7 from AIHA, 20 from ASSE and 20 from CHMM.
 - Need to get going on getting sponsors and advertising. Event is only a month away.
 - Consider an alternative date in September if plans are not solidified soon.
4. 2006 PDC Hotel Selection and U of MN Agreement
 - Signed contract with Town & Country. Great location and view. Cheaper than last year's location. Only drawback—round tables, not classroom style.
 - Scheduled November 16, 2006.
 - Andrea read letter of agreement between AIHA-UMS & MCOHS for the PDC. Chris Western from MCOHS researched potential sites, reviewed contract, and will assist with contacting vendors & logistics (program delivery, onsite assistance), as requested. We are to provide list of attendees for MCOHS reporting. Attendees will not be contacted and attendee list will not be distributed. Board approved agreement.
5. Grant to University of Minnesota for attending AIHCE
 - Chapter offered \$500.00 each to UM-Mpls & UM-Duluth for students to attend AIHCE or Semiconductor Conference. Duluth students usually go to semiconductor conference.
 - Duluth was not able to use money due to timing. Student graduated and got a job before the AIHCE conference. Other conference had already passed.
 - Will get information to schools in the fall to allow more time for planning.
 - Will revise wording to allow other conferences with Board approval.
 - Reviewed stipulations for use of money.

New Business

1. Aaron Trippler has agreed to speak at first fall meeting at Big City Tavern on September 21. Need to check on reservation because news is that the restaurant filed for bankruptcy. If we can't meet there, Becky will check with Town & Country.
2. October 19 meeting will be tour at TSI. Mark Fleming wants to know if we would like a lunch or mid-afternoon tour, and what we would like to see on our tour. Lunch would be provided (for fee). There will be a 20 to 30 minute tour. Board members decided on a mid-afternoon tour focusing on research, new instrumentation, international regulations, nanoparticle engineering and product managers.
3. The list of meeting ideas from last year's Board will be given by Becky to Tom Hawkinson. Also, HP Fuller would like to present on mold-resistant coatings. Board decided this might work for a vendor presentation at PDC.
4. Reviewed budget & audit committee results: Janet met with Karl Braun to review books. Scott discussed adjustments he had to make to get the books in order. Dreyfus statement does not match Quickbooks. Janet made recommendations for future recordkeeping. Also discussed differences between amount budgeted and actual costs/credits for last year and amount budgeted for next year.
5. A new directory will be issued after January renewals. Discussed electronic (pdf and online) vs. hard copy versions. A "pdf" version would be emailed to members. Need to budget for printing even if we end up going the electronic route. Probably will not go the online route as we would need to password protect the information.
6. National AIHA has requested that each chapter provide a liaison for student IH recruitment. Liaison does not need to be on the Board.
7. Other New Business
 - Bill suggested that the Board discuss objectives and theme for the year, PDC, and structure. Will discuss at next meeting. Discussed past issues, e.g. decision to continuing involvement with Team Approach and importance of scheduling meetings with plenty of lead time.
 - MIHC Minnesota IH Council (Tom) Discussed history of this legislative advocacy group. AIHA-UMS is not allowed to get involved with lobbying. MIHC was started during Title Protection. The organization is no longer active. Probably will reactivate if need arises.

Next AIHA-UMS Board Meeting

Thursday, July 27, 2006 from 2:30 p.m. to 4:00 p.m.
Barr Engineering, 4700 W. 77th Street in Edina