

December 12, 2006
AIHA Indiana Section
Board Meeting Minutes

Members present: John Beltz; Bruce Guilianni; Dorothy Peterschmidt; Amy Szentes; Tina Pettit

Meeting was called to order by John Belz at approximately 1:00 pm after the December joint meeting with ASSE, at Rick's Café Boatyard in Indianapolis.

AGENDA ITEMS

- John began by reviewing the year's meeting successes and areas for improvement. After short discussion, we agreed that without all of the board members taking an active role in the planning of meetings, and doing so more than 2 weeks in advance, the meetings could not possibly be successful. We all agreed that we need additional Section members to take active roles in our planning, but that until our membership is more active, the board members will have the responsibility of making the group successful. One of the most detrimental problems is the 'last minute' notification of both attendees and vendors. We were also hampered by the lack of contact information and updates from our speakers. We agreed that it is an absolute necessity that we notify our membership and potential members as soon as possible prior to an event – months in advance, if possible.
- John moved forward with the speaker plans for the balance of the year, including:
 - January 18 evening: Larry Hamby on the physical and health hazards associated with the process of securing and removing chemicals from "meth" labs. *John will talk to Stacy about the details regarding the speaker. Dorothy to find location on the north side, close to the US31 corridor. Meeting will include a board meeting.*
 - February ??: Carmen Varella (sp?) on the challenges of keeping non-english speaking workers safe on the job. *John will talk to Carmen about the details.*
 - March 14 lunch: Allen Weinrich on the development and intended use of IDLH levels. Board meeting to follow.
 - April ??: Laser safety. *Amy to research speaker. Section elections to be held here.*
 - May: Group outing for team-building and fun. *Dorothy to research locations such as casinos, horse tracks, baseball games.*
- John also opened the floor to discussion of whether the Section should support the 2008 Indiana Safety & Health Conference and Expo. We agreed that we would participate, with Bruce Guilianni as the AIHA representative. John would like to explore the idea of continuing to hold an IH-specific conference in the fall, sponsored solely by the Indiana Section of the AIHA. The board was split on the support of both, but the options are still on the table.
- The Treasurer's report was next on the agenda, with the 'good' news that we had only lost about \$250 on the Fall PDC. We also were informed that a refund of about \$400 would be made to the credit card for the December meeting, based on our attendance.
- Elections for the next year will likely be held in April. We discussed the March Leadership council, with Dorothy's expenses being paid by the National AIHA, and the possibility that the local section would sponsor another attendee. Dorothy will send an email announcement to members and her contact list announcing and soliciting members for the positions available.
- Other Business:

- The board also discussed the locations, logistics, and costs of the local meetings, with the goal of finding inexpensive, group-friendly, flexible food venues. Squealers, The Snooty Fox, and the Milano Inn were all mentioned as workable locations.
- We also discussed improving our membership levels. Amy and John will evaluate the list of all of the CIHs in the State of Indiana and plan on contacting them. Dorothy will submit a list of all of the National AIHA members in Indiana. We will use these lists to add to our mailers, and will make attempts to personally contact those who are not currently attending our Section meetings.
- Amy suggested a meeting attendance 'contest' for Board Members. She will come up with the framework for the contest, and will present it to the board at the January meeting.
- The current state of the web site was also brought up, and John reported that without more assistance from within or outside of the Board, the web site cannot be updated with the frequency that the Board would prefer.
- John suggested that we develop a "conference committee" to take care of the details associated with the 2008 Indiana S&H conference and the possibility of an additional AIHA fall conference.
- Dorothy suggested purchasing a wireless microphone and some portable speakers so that our meetings could be more easily amplified and heard by members in attendance.
- Dorothy also suggested that we have a review of the database and the information contained in it, as well as a way of contacting members that will bypass the 'spam filters' used in so many businesses today. Dorothy will attempt a wide-range message using the BCC field so that mail is delivered individually, instead of as a group.

The meeting was closed at approximately 2:30 pm.