



AIHA INDIANA SECTION BOARD MEETING MINUTES Wednesday, January 21, 2009

In Attendance: Amy Szentes, Bruce Guilliani, Dan Charles, Jeff Larmore, Dan Flinta, Tina Lash Pettit

Meeting Discussion Items:

- 1) Securing our website - Pursue solving the website security issues. No update this meeting. *Need update from Dan C. by next meeting*

- 2) Update as per Jeff - AIHA collecting the local section dues of national members. National is providing monthly statements and this is showing up on our bank statement. PDF receipts are sent to those supplying email.

- 3) February Event - IN Health & Safety Conference (Feb. 23-25) – As per Bruce, everything is set.
 - Final Meeting Feb. 5th. *Amy* to attend
 - Moderators – given on 25th and contact Claudia Niehaus: Amy for John Beltz; Amy for Dan Riley; Tina for Greg Laker
 - Items Needed:

Find Table Skirt	<i>Dan F.</i>
Printed Postings for drawings	<i>Tina</i>
Basket for candy	<i>Amy</i>
Fish bowl for business cards	<i>Jeff</i>
Prizes (T-shirts, MC Gift Card, AIHA book)	<i>Jeff</i>
Candy	<i>Don</i>
Brochures to Bruce by Sunday	<i>Amy/Tina</i>
 - Booth Schedule:

Feb. 23 rd Setup	3pm	<i>Jeff / Dan C.</i>
Feb. 24 th Opening	7am-8:30am	<i>Amy / Dan C</i>
Feb. 24 th Break	10am-10:30am	<i>Tina / Jeff</i>
Feb. 24 th Break	3pm-3:30pm	<i>Tina</i>
Feb. 24 th Tear Down	4pm	<i>Dan C.</i>

- 4) March Event – Lunch meeting on Government Affairs by Aaron K. Trippler to speak on the Wednesday, March 11, 2009. George's booked for board meeting at 10am. Eat at 11am, speaker at Noon. *See attached draft announcement.*

- 5) Spring PDC – IH Case Studies: See attached details by Dan F. for options. *Need speaker information from Dan C.*

- 6) Next Board Meeting – **February 25th at 4:30pm** – Marriott Hotel Bar

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Amy Szentes, CIH

President Elect

Dan Flinta, CIH, CSP

Past President

Vacant

Treasurer

Jeff Larmore, REHS, CHMM

Secretary

Tina Lash Pettit

Board Members

Stacy Bucherl

Dan C. Charles, CIH, CSP

Andrea Mims, CIH, CHMM

Don Pearson, MS, CIH

Indiana Section Website

www.aiha.org/localsections/html/Indiana



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Critical Action Items:

Please see all items in blue italics as action items. However, the following items are **due ASAP**:

- 1) Get out Announcement for March – Aaron Trippler [*Tina*]
- 2) Send out AIHA Local Section Dues Form [*Tina*]

Items Not Discussed (from previous meeting minutes):

- 1) FFA Conference Student Outreach Letters – No responses. Discussion to resend in May/June in order to give out a scholarship to a student enrolled in a Health & Safety program attending an Indiana College or Universities. *Need scholarship application template from Bruce.*
- 2) Chicago Local Section / Student Section Night - Join up with other Local Sections. *Need update from Dan C.*
- 3) April Event – Possibly a meeting at the Indy 500 track. *Need contact information from Bruce.*
- 4) Other Events – Oliver Winery – Need update from Stacy.
- 5) Bylaws – Discussion of adding a clause that if you miss a certain percentage of meetings then you would be terminated from the position.
- 6) Call for Speakers request. *Tina will email draft to board for discussion at next meeting.*

Prepared By: Tina Lash Pettit