

Sacramento Valley Section Board Meeting
February 16, 2007
Minutes

Attendees: Sylvia Fontes, Rich Bohrer, Tom Williams, Ed Klinenberg and Amalia Neidhardt

1. Review of January Minutes. Board members reviewed the January minutes via email, which were approved and finalized through email as well. These minutes are now posted online. All minutes will be review via email. Board members should respond within 2-3 days otherwise it will be assumed no changes are needed.

2. Treasurers Report:

Dues. Rich stated that 9 members' dues had been collected. He also reported that he updated the dues form to reflect the new treasurer. It will now be to send to the President and our board members for review and approval. A request was made to add a line to mention organizational membership rates. Rich will send out the dues notices to all local section members.

New Members. No new members at this time.

Budget. Formal report will be given at our next meeting. For now, Rich reported that the account transfer between the outgoing treasurer and the new went well. Our new treasurer now has account access.

3. Old Business

Member Recruitment.

Sylvia distributed to board members a proposed letter that will be mailed out to prospective members inviting them to join our local section. The letter talks about the benefits of joining our section, including how members can earn valuable CM points. Board members that were present suggested some changes, including extending this invitation to other professional associations, like the Certified Safety Professionals, CCHESST and the Board Certified of Professional Ergonomists. Another suggestion was to add a note about organizational membership rates.

Sylvia will incorporate these changes and will e-mail to the board to request final comments.

By-Laws. Sylvia reviewed other local section By-laws to see how to go about incorporating the President-Elect position into our board as well as the organizational membership rate. Since all these proposed changes will go out for vote to membership, the goal would be to present all proposed changes at one time. Sylvia will continue to look into this and will give a status report in March.

Organizational Membership Rates.

A request was made to the board to consider adding an organizational membership rate. Sylvia noted that this membership classification would not have voting rights. Since our local section pays dues to CIHC, Ed Klinenberg and Rich Bohrer will go through CIHC first, to determine what their share of dues for this membership rate would be.

4. New Business.

CIHC Update. Ed Klinenberg reported that the next CIHC meeting will be on March 8th and that the agenda entails reviewing bills.

Ed also reported that our local section will be assisting the Northern California section to prepare the Annual CIHC conference. Currently, they are looking at hotels that can provide a rate of \$100.00 per day. Topic-requests received at the past annual conference are currently being considered. Some examples include Nanotechnology, green chemistry, biological pandemics, etc.

Jobs Page on Website. Ken Beutler requested, via our local section president, to make changes to our section webpage, to allow students or members to post job hunting ads. Currently, our website posts employer openings. Some of the board members present noted that as long as the students were members of our local section, this request should not present a problem.

A second request received from Ken was to ask for volunteers to assist students with resume-critique.

Ideas put forward also included looking into a mentoring program. Board members thought that this suggestion was worth exploring in future meetings.

5. 2007 Meetings.

John Jang was unable to attend this meeting, but he forwarded his report to Rich.

John made our board aware that the Luau Garden will now be charging \$10.00 per person and will require a minimum of 25 people for conference room reservations.

Tom Williams suggested that we look into Humico, as Japanese restaurant to see what the cost would be.

John also reported that he has not received a definite answer as to the May 10th event (Aerojet Tour). John noted that this event is still possible, but there is nothing definite at this time.

As for the August 9th meeting (Meth Lab presentation), John noted that one speaker is unavailable and asked if August 16th would work best. Sylvia asked if this change would be OK with everybody present and hearing no objections, the meeting was changed to August 16th.

In regards to October 11th (Jail Tour and UV Lamp-engineering technology meeting), nothing definite yet. Tom Williams asked the board the number of possible attendees, to better determine what activities to focus on during the tour. The board members asked Tom to prepare an outline detailing any proposed activity with the maximum number of people allowed, to help the board make an informed decision as to what activities to focus on during the tour.

Other potential meetings.

A suggestion was made to consider a tour at LLNL in Livermore. Ed Klinenberg noted that September would probably work best. Sylvia asked all present board members if we wanted to add one meeting in September. Hearing no objections, Ed was asked to look into scheduling a September Tour and will forward this information to Sylvia and John Jang.

6. Separate Board Meeting Dates/locations.

Our next board meeting will be on Friday March 9th, one hour before the scheduled local section meeting. The local section meeting will start at 11 AM.

Tom was asked to look into the possibility of holding the board meetings at the Sacramento County Site, since they do not present a parking problem as in downtown.

7. Newsletters. Members will be receiving an e-mail with a link to access our local section newsletter. The goal is to have the newsletter ready to remind members of the upcoming March 9th local section meeting, and allow at least 3 weeks advance notice.
8. Other Business. None mentioned.
9. The meeting was adjourned by our local section president.