

**Sacramento Valley Section Board Meeting**  
**February 5, 2009**  
**Minutes**

Attendees: Howard Fong, Amalia Neidhardt, Ed Klinenberg, and Justin Hess.

1. Future AIHA Sponsored Trainings.

Board members discussed the need for additional training opportunities through the local AIHA chapter so that members can acquire needed CM credits. It is believed that chapter members may be reducing the number of trainings attended due to costs, so proposed additional trainings would be provided to help maintain the members' CIH certifications.

It was discussed how the chapter trainings could be made more attractive for members to want to attend. It was proposed that instead having members pay for ordered lunches, the chapter could hold "brown bag" trainings and have the members bring their own lunches to the meeting. This idea would be proposed to the members to gauge the acceptance of the idea.

New future facility locations for chapter trainings need to be explored. Mr. Fong stated he would look at downtown locations, but mentioned that parking may be an obstacle. Mr. Hess stated he would look into county facilities as possible sites.

2. Discussion of Various Board Functions.

Ms. Neidhardt explained the process for updating chapter website information. Ed Bartosh, Website and Newsletter Coordinator, is good about updating website information, but if he is unable to update something in a timely manner there is a way for the board members to do so. Ms. Neidhardt provided written directions and passwords to the Board Members explaining how to access the chapter server and make changes.

Ms. Neidhardt explained how to get CM points allotted for the chapter trainings. A "CM Point Request Form" specifying the title, location, date/time, and learning objectives must be sent to ABIH for approval. Ms. Neidhardt stated that the approval process can take time to accomplish, so it is preferred to send the request ahead of time.

3. Meeting Minutes.

Ms. Neidhardt explained to Mr. Hess that the minutes need to reflect the following: what information was discussed during the board meetings; whether or not the topics were resolved.

4. The meeting was adjourned.