

Summary of Major Revisions Proposed AIHA Bylaws

Date: 6-1-18

Section-Specific Changes

Article III - Membership

Sec. 1. Membership

- Expanded scope to include industrial hygiene-related “or occupational and environmental health and safety” activities

Sec. 2. Classes

- Removed Associate and Affiliate classes; now combined under Full.
- Changed International Affiliate to International.
- Changed Retired to Emeritus.

Sec. 3. Full Member

- Broadened class to include those formerly in the Associate and Affiliate classes and made language less prescriptive.
- Changed definition to read “*A Full member shall be an individual that has a business interest in or supports the industrial hygiene, occupational and environmental health and safety, or allied profession. A Full member may vote on Association-related issues and serve on committees.*”

Sec 4. Emeritus Member

- Removed reference to “no longer actively employed” and defining retirement as “paid active practice less than ten percent (10%) of the time”.
- Changed definition to read “*An Emeritus member shall be a former Full member who has retired from the active practice of industrial hygiene or occupational and environmental health and safety. An Emeritus member may continue to vote on Association-related issues and serve on committees.*”

Sec 5. Student Member

- Still permit both full- and part-time students to apply.
- Added transcript and other means to prove student status. Require initial submission of said documentation and each year if requested.
- Changed definition to read “*A full-time student at the college undergraduate or graduate level in the industrial hygiene or occupational and environmental health and safety field may become a Student member upon application and submission of a statement from his/her faculty advisor, transcript, or other means confirming status as a full-time student, initially and annually if requested. Additionally, an undergraduate or graduate student taking at least one-half the credit hours required for full-time undergraduate/graduate student status may also become a student member upon application and submission of a statement from his/her faculty advisor, transcript or other means confirming the number of credit hours, initially and annually if requested. Students who wish to remain members of the Association after completion of their studies may transition to*

Full membership status at that time. A Student member may not vote on Association issues, but may serve as a non-voting member of a committee of AIHA.”

Sec 6. Honorary Member

- Removed reference to “particularly distinguished in a closely related scientific field”
- Now permit to serve as non-voting members on committees (formerly were not permitted)
- Changed definition to read: *“The Board of Directors may elect as Honorary members such persons who have made significant contributions to the industrial hygiene or occupational and environmental health and safety profession. An Honorary member may not vote on Association-related issues, but may serve as a non-voting member of committees.”*

Sec 8. International Affiliate Member

- Expanded definition to anyone who resides outside the USA and Canada (formerly was limited to low income economy as classified by World Bank)
- Now permit to vote on Association-related issues
- Changed definition to read: *“An individual who would otherwise qualify as a Full member and who resides outside the United States and Canada may elect to be an International member. An International member may vote on Association-related issues, and may serve on committees.”*

Sec 9. Applications

- Replaced “online forms” with “electronic or hard copy forms”

Sec 11. Good Standing and Termination

- Added AIHA Code of Conduct
- Added clause stating persons whose membership has been terminated may not vote or serve on the Board or any committee.

Sec 12. Reinstatement

- Added condition that any member terminated for nonpayment of dues may be reinstated within a three (3) year period. After this, the individual is required to re-apply as if a new member.
- Added that *“Resignation, suspension, or termination of membership shall not relieve the member or former member from liability for any unpaid dues or other duly assessed fees or charges. To apply for membership, all back dues must be paid in full before membership may be approved, except as determined by the Board of Directors.”*

Article IV – Membership Meetings

Sec. 5. Voting

- Expanded voting members to Full, Emeritus, and International classes.

Article V – Officers

Sec 2. Criteria

- Added condition that only Full members “who meet the criteria for Board service” shall be eligible to serve as officers.

Sec 5. Removal

- Clarified that the Board, by a vote of two-thirds (2/3) of its members, may “recommend and authorize” removal (formerly “remove”)

Sec 7. President

- Removed reference to the President being Chief Executive Officer
- Removed reference to the President having ability to appoint members and chairs of all committees.

Article VI – Directors

Sec 3. Eligibility

- Enhanced eligibility by noting that Full members “who meet the criteria for Board service” shall be eligible.

Sec 6. Removal

- Per [Section 805 ILCS 105/108.35](#) of IL, modified language to reflect the fact that since the members are entitled to vote for directors, then directors cannot be removed without the members’ approval.

Sec 10. Quorum and Voting

- Clarified that proxy voting is not permitted for any purpose “as prescribed by State of Illinois law”.

Article VII – Chief Executive Officer

- New section replacing old Article XIII which updates job title to reflect CEO’s contract

Article VIII – Committees

- Removes language pertaining to Appointments and Removal, Ex-Officio Members, and Tenure (these elements are better suited for Policy, not Bylaws)

Article X – Nominating Committee

Sec 1. Composition

- Retains provision that immediate Past President serves as chair
- Added reference to new Board Nominations policy, which details a more transparent, inclusive process

Sec 2. Duties

- Added reference to updated Diversity & Inclusion policy rather than specifying criteria in the Bylaws
- **Retains contested (2-candidate) slate for each position**

Sec 4. Board Approval of Ballot

- Added general clause, recommended by legal counsel, to further clarify the role of the Board in ratifying all Nominating Cmte recommendations before they go to the general membership for formal vote each year.
- Specifically, *“The Board may approve or decline the nominations recommended by the Nominating Committee in total or individually by majority vote. A majority vote of a duly constituted quorum of the Board in favor of a proposed director or officer, or slate of directors or officers, is required for placement on the ballot.”*

Article XI – Finance Committee

Sec 1. Composition

- Added the condition that the three (3) at-large members are to be recommended by the Treasurer and are subject to the approval of the President (this has historically been done, and should be codified in Bylaws)

Article XII – Local Sections

Sec 4. Bylaws

- Added the requirement that Articles of Incorporation (in addition to Bylaws, as currently stated), including amendments are to be approved in writing by the AIHA Board.

Sec 5. Statements

- Broadened language such that the AIHA Board must approve any public statement utilizing AIHA’s name *including issues that primarily affect the Local Section.*

Sec 6. Local Sections Council

- Removed requirement that the Local Sections Council must meet within one (1) week of the Annual Meeting of the membership

Article XIII– Academy of Industrial Hygiene

- Shortened the section to recognize CIHs as Diplomates of the Academy; removed reference to Academy duties and bylaws, which are no longer in effect.

Article XIV – Ballots

Sec 1. Election of Officers and Directors

- Minor edits to enhance readability
- Removed “The names of all nominees to be elected as officers and directors shall be listed in random order within each category (legal counsel viewed this as superfluous)”