Summer Internships at the Port Authority of NY & NJ 2018

Occupational Health/Public Health Specialist Intern

Job ID: 30419
Department: Operations Services Department
Location: Port Authority Technical Center

Responsibilities

The Port Authority offers 12-week paid summer internships to students that provide the opportunity to work with knowledgeable and experienced professionals on assignments critical to operating, maintaining, and expanding the transportation infrastructure for one of the greatest economies in the world. Assignments include hands-on projects to cultivate technical, writing, communication and team-building skills. The diversity of our businesses creates a variety of opportunities for students to gain exposure to the work of a first-class public agency.

The Operations Services department is looking for a summer intern to join their team in the Occupational Health/Public Health unit! Specific responsibilities include but are not limited to:

- Conducting Public Health and Occupational Health investigations and assessments.
- Conducting food establishment inspections at all PANYNJ facilities in both NY & NJ.
- Assisting with updating various Occupational Health Unit databases and written programs.

Qualifications

Candidates must present the following qualifications to be considered eligible for this position:

- Students must be enrolled in an undergraduate program for the upcoming Fall 2018 school semester.
- We are seeking interns who are talented, driven and who have a genuine interest in contributing to the success of the New York/New Jersey region.
- We welcome applications from a diverse range of University disciplines and concentrations.
- Successful candidates will be self-starters with excellent communication, research and applicable technical skills.

 Desired

Ideal candidates will present the following profile:

- Familiarity with public health and occupational health principles and assessments
- Willing to travel to other facilities as necessary
- Independent, self-starter, willing to learn new tasks and skills
- Excellent verbal and written communications skills
- Proficient in Word, Excel and PowerPoint

About the Program
Summer Internships at the Port Authority of NY & NJ 2018

- Interns have the opportunity to support their departments with critical projects such as analyzing regional demand data for our airports, conducting interview assessments, development of our annual budget, designing sustainability initiatives, and developing operational plans for retail development.
- Engineering Interns have the opportunity to assist experienced engineers with planning, design, construction management and supervision, materials testing and inspection, and information technology management for projects.
- On the job, learning is supported by networking sessions with senior management, intern meet and greets and facility tours; broadening your understanding of the agency.

How to Apply

- To apply, please go to http://www.jointheportauthority.com/jobs/search and search for the desired position.
- Please be sure to complete all steps of the application process and click Submit at the end.
- Applicants will receive a generated confirmation email upon application completion.

Instructions:

- To be considered for the position you must respond to the essay question below.
- All applicants must answer all prompted questions and essay.
- Please upload your response and resume as one document in the section of the online application that prompts you to upload your resume.
- Your essay response cannot exceed 150 words.
  Applications that do not include a resume and essay response will be considered incomplete and will not be moved forward in the selection process.

Essay Question: Why do you want to work as a Summer Intern for the Port Authority of NY & NJ?

The application deadline is February 19, 2018; 11:59 p.m. EST. You will not be able to apply after this date.

Recruitment Timeline:

- Interview Process: The hiring department/unit conducts interviews in late February and the process will continue until offers are made to selected candidates (March-May).
- Program Start Date: The Summer Internship Program is slated to begin June 1, 2018 and runs until mid-August.

The Selection Process:

- Please note that more than one department may contact students to interview.
- Only applicants under consideration will be contacted.
Summer Internships at the Port Authority of NY & NJ 2018

- Interns are selected based on academic achievement, analytical and communication skills, and work experience.

About the Port Authority

Founded in 1921, the Port Authority of New York and New Jersey builds, operates, and maintains many of the most important transportation and trade infrastructure assets in the country. The agency's network of aviation, ground, rail, and seaport facilities is among the busiest in the country, supports more than 550,000 regional jobs, and generates more than $23 billion in annual wages and $80 billion in annual economic activity. The Port Authority also owns and manages the 16-acre World Trade Center site, where the 1,776-foot-tall One World Trade Center is now the tallest skyscraper in the Western Hemisphere.

Equal Opportunity Employer

The Port Authority of New York & New Jersey/Port Authority Trans-Hudson (PATH) is an Equal Opportunity Employer.

Summer Intern - Operations Services Department - Construction Safety

Job ID: 30421
Department: Operations Services Department
Location: Port Authority Technical Center

Responsibilities

The Port Authority offers 12-week paid summer internships to students that provide the opportunity to work with knowledgeable and experienced professionals on assignments critical to operating, maintaining, and expanding the transportation infrastructure for one of the greatest economies in the world. Assignments include hands-on projects to cultivate technical, writing, communication and team-building skills. The diversity of our businesses creates a variety of opportunities for students to gain exposure to the work of a first-class public agency.

The Operations Services department is looking for a summer intern to join their team in the Construction Safety unit! Specific responsibilities include but are not limited to:

- Providing construction safety support at PANYNJ Construction Projects in both NY & NJ.
- Conducting field construction safety assessments and prepare reports of findings.
- Providing assistance with data input into the Construction Safety Fire Protection Unit Databases.

Qualifications

Candidates must present the following qualifications to be considered eligible for this position:
Summer Internships at the Port Authority of NY & NJ 2018

- Students must be enrolled in an undergraduate program for the upcoming Fall 2018 school semester.
- We are seeking interns who are talented, driven and who have a genuine interest in contributing to the success of the New York/New Jersey region.
- We welcome applications from a diverse range of University disciplines and concentrations.
- Successful candidates will be self-starters with excellent communication, research and applicable technical skills.

Desired

Ideal candidates will present the following profile:

- Familiarity with OSHA Construction Safety regulations a plus but not required.
- Excellent interpersonal skills, with experience commutating with various levels of management and writing reports.
- Proficient in Microsoft Office Suite, particularly Word, Excel and Access.
- A valid driver's license is required.

About the Program

- Interns have the opportunity to support their departments with critical projects such as analyzing regional demand data for our airports, conducting interview assessments, development of our annual budget, designing sustainability initiatives, and developing operational plans for retail development.
- Engineering Interns have the opportunity to assist experienced engineers with planning, design, construction management and supervision, materials testing and inspection, and information technology management for projects.
- On the job, learning is supported by networking sessions with senior management, intern meet and greets and facility tours; broadening your understanding of the agency.

How to Apply

- To apply, please go to http://www.jointheportauthority.com/jobs/search and search for the desired position.
- Please be sure to complete all steps of the application process and click Submit at the end.
- Applicants will receive a generated confirmation email upon application completion.

Instructions:

- To be considered for the position you must respond to the essay question below.
- All applicants must answer all prompted questions and essay.
- Please upload your response and resume as one document in the section of the online application that prompts you to upload your resume.
- Your essay response cannot exceed 150 words. Applications that do not include a resume and essay response will be considered incomplete and will not be moved forward in the selection process.
Summer Internships at the Port Authority of NY & NJ 2018

**Essay Question:** Why do you want to work as a Summer Intern for the Port Authority of NY & NJ?

The application deadline is February 19, 2018; 11:59 p.m. EST. You will not be able to apply after this date.

**Recruitment Timeline:**

- **Interview Process:** The hiring department/unit conducts interviews in late February and the process will continue until offers are made to selected candidates (March-May).
- **Program Start Date:** The Summer Internship Program is slated to begin June 1, 2018 and runs until mid-August.

**The Selection Process:**

- Please note that more than one department may contact students to interview.
- Only applicants under consideration will be contacted.
- Interns are selected based on academic achievement, analytical and communication skills, and work experience.

**About the Port Authority**

Founded in 1921, the Port Authority of New York and New Jersey builds, operates, and maintains many of the most important transportation and trade infrastructure assets in the country. The agency's network of aviation, ground, rail, and seaport facilities is among the busiest in the country, supports more than 550,000 regional jobs, and generates more than $23 billion in annual wages and $80 billion in annual economic activity. The Port Authority also owns and manages the 16-acre World Trade Center site, where the 1,776-foot-tall One World Trade Center is now the tallest skyscraper in the Western Hemisphere.

**Equal Opportunity Employer**

The Port Authority of New York & New Jersey/Port Authority Trans-Hudson (PATH) is an Equal Opportunity Employer.

**Summer Intern - Operations Services Department - Technical Assistant - Safety Management System (SMS)**

**Job ID:** 30420  
**Department:** Operations Services Department  
**Location:** Port Authority Technical Center

**Responsibilities**

The Port Authority offers 12-week paid summer internships to students that provide the opportunity to work with knowledgeable and experienced professionals on assignments critical
Summer Internships at the Port Authority of NY & NJ 2018

to operating, maintaining, and expanding the transportation infrastructure for one of the greatest economies in the world.
Assignments include hands-on projects to cultivate technical, writing, communication and team-building skills. The diversity of our businesses creates a variety of opportunities for students to gain exposure to the work of a first-class public agency.

The Operations Services department is looking for a summer intern to join their team in the Safety Management Systems unit! Specific responsibilities include but are not limited to:

- Conducting quality assurance testing on the software program, IndustrySafe. This safety management software is used to record and conduct analysis of employee injuries within the agency.
- Conducting routine communications with the software vendor, Transportation Resource Associates, to troubleshoot technical issues.
- Collaborating with project team members on developing training support packages and may provide phone support for end users.

Qualifications

Candidates must present the following qualifications to be considered eligible for this position:

- Students must be enrolled in an undergraduate program for the upcoming Fall 2018 school semester.
- We are seeking interns who are talented, driven and who have a genuine interest in contributing to the success of the New York/New Jersey region.
- We welcome applications from a diverse range of University disciplines and concentrations.
- Successful candidates will be self-starters with excellent communication, research and applicable technical skills.

Desired

Ideal candidates will present the following profile:

- Possess knowledge of PC based systems, Microsoft Suite - Word, Excel and PowerPoint, HTML, Java

About the Program

- Interns have the opportunity to support their departments with critical projects such as analyzing regional demand data for our airports, conducting interview assessments, development of our annual budget, designing sustainability initiatives, and developing operational plans for retail development.
- Engineering Interns have the opportunity to assist experienced engineers with planning, design, construction management and supervision, materials testing and inspection, and information technology management for projects.
Summer Internships at the Port Authority of NY & NJ 2018

- On the job, learning is supported by networking sessions with senior management, intern meet and greets and facility tours; broadening your understanding of the agency.

How to Apply

- To apply, please go to http://www.jointheportauthority.com/jobs/search and search for the desired position.
- Please be sure to complete all steps of the application process and click Submit at the end.
- Applicants will receive a generated confirmation email upon application completion.

Instructions:

- To be considered for the position you must respond to the essay question below.
- All applicants must answer all prompted questions and essay.
- Please upload your response and resume as one document in the section of the online application that prompts you to upload your resume.
- Your essay response cannot exceed 150 words.
  Applications that do not include a resume and essay response will be considered incomplete and will not be moved forward in the selection process.

Essay Question: Why do you want to work as a Summer Intern for the Port Authority of NY & NJ?

The application deadline is February 19, 2018; 11:59 p.m. EST. You will not be able to apply after this date.

Recruitment Timeline:

- Interview Process: The hiring department/unit conducts interviews in late February and the process will continue until offers are made to selected candidates (March-May).
- Program Start Date: The Summer Internship Program is slated to begin June 1, 2018 and runs until mid-August.

The Selection Process:

- Please note that more than one department may contact students to interview.
- Only applicants under consideration will be contacted.
- Interns are selected based on academic achievement, analytical and communication skills, and work experience.

About the Port Authority

Founded in 1921, the Port Authority of New York and New Jersey builds, operates, and maintains many of the most important transportation and trade infrastructure assets in the country. The agency's network of aviation, ground, rail, and seaport facilities is among the busiest in the country, supports more than 550,000 regional jobs, and generates more than $23
Summer Internships at the Port Authority of NY & NJ 2018

billion in annual wages and $80 billion in annual economic activity. The Port Authority also owns and manages the 16-acre World Trade Center site, where the 1,776-foot-tall One World Trade Center is now the tallest skyscraper in the Western Hemisphere.

Equal Opportunity Employer

The Port Authority of New York & New Jersey/Port Authority Trans-Hudson (PATH) is an Equal Opportunity Employer.

Summer Intern - PATH, System Safety & Environmental Management

Job ID: 30570
Department: Rail Transit
Location: Journal Square Transp. Center

Responsibilities

The Port Authority offers 12-week paid summer internships to students that provide the opportunity to work with knowledgeable and experienced professionals on assignments critical to operating, maintaining, and expanding the transportation infrastructure for one of the greatest economies in the world. Assignments include hands-on projects to cultivate technical, writing, communication and team-building skills. The diversity of our businesses creates a variety of opportunities for students to gain exposure to the work of a first-class public agency.

PATH is looking for a summer intern to join their team in the Safety & Environmental Management unit! Specific responsibilities include but are not limited to:

- Will assist SS&EM staff in a variety of projects related to FRA regulatory compliance, as well as, PATH's internal safety, environmental, training and rulemaking programs
- Will conduct periodic station safety inspections and accompany SS&EM staff on inspections and investigations

Qualifications

- Students must be enrolled in an undergraduate or graduate program for the upcoming Fall 2018 school semester.
- We are seeking interns who are talented, driven and who have a genuine interest in contributing to the success of the New York/New Jersey region.
- We welcome applications from a diverse range of University disciplines and concentrations.
- Successful candidates will be self-starters with excellent communication, research and applicable technical skills.

Desired

- Majoring in Safety, Environmental Studies, or a related field
Summer Internships at the Port Authority of NY & NJ 2018

- Physically able to accompany PATH staff in field activities, such as inspections and investigations
- Strong computer skills desired

About the Program

- Interns have the opportunity to support their departments with critical projects such as analyzing regional demand data for our airports, conducting interview assessments, development of our annual budget, designing sustainability initiatives, and developing operational plans for retail development.
- Engineering Interns have the opportunity to assist experienced engineers with planning, design, construction management and supervision, materials testing and inspection, and information technology management for projects.
- On the job, learning is supported by networking sessions with senior management, intern meet and greets and facility tours; broadening your understanding of the agency.

How to Apply

- To apply, please go to http://www.jointheportauthority.com/jobs/search and search for the desired position.
- Please be sure to complete all steps of the application process and click Submit at the end.
- Applicants will receive a generated confirmation email upon application completion.

Instructions:

- To be considered for the position you must respond to the essay question below.
- All applicants must answer all prompted questions and essay.
- Please upload your response and resume as one document in the section of the online application that prompts you to upload your resume.
- Your essay response cannot exceed 150 words.

Applications that do not include a resume and essay response will be considered incomplete and will not be moved forward in the selection process.

Essay Question: Why do you want to work as a Summer Intern for the Port Authority of NY & NJ?

The application deadline is February 19, 2018; 11:59 p.m. EST. You will not be able to apply after this date.

Recruitment Timeline:

- Interview Process: The hiring department/unit conducts interviews in late February and the process will continue until offers are made to selected candidates (March-May).
- Program Start Date: The Summer Internship Program is slated to begin June 1, 2018 and runs until mid-August.
Summer Internships at the Port Authority of NY & NJ 2018

The Selection Process:

- Please note that more than one department may contact students to interview.
- Only applicants under consideration will be contacted.
- Interns are selected based on academic achievement, analytical and communication skills, and work experience.

About the Port Authority

Founded in 1921, the Port Authority of New York and New Jersey builds, operates, and maintains many of the most important transportation and trade infrastructure assets in the country. The agency's network of aviation, ground, rail, and seaport facilities is among the busiest in the country, supports more than 550,000 regional jobs, and generates more than $23 billion in annual wages and $80 billion in annual economic activity. The Port Authority also owns and manages the 16-acre World Trade Center site, where the 1,776-foot-tall One World Trade Center is now the tallest skyscraper in the Western Hemisphere.

Equal Opportunity Employer

The Port Authority of New York & New Jersey/Port Authority Trans-Hudson (PATH) is an Equal Opportunity Employer.