

UMassAmherst
Human Resources

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Chemical Safety Services Manager

About University of Massachusetts Amherst:

Deadline to ensure consideration extended to August 1, 2017

University of Massachusetts Amherst, the flagship campus of the University of Massachusetts system, sites on nearly 1,450-acres in the scenic Pioneer Valley of Western Massachusetts, 90 miles from Boston and 175 miles from New York City. The campus provides a rich cultural environment in a rural setting close to major urban centers.

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Department: Environmental Health and Safety


Locations: Amherst, MA

Posted: Jun 26, '17

Type: Full-time

Ref. No.: 120810

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Job Description:

Under general supervision of the Assistant Director for Academic Safety, or other person designated by the Executive Director EH&S, develops, implements, and manages all aspects of a comprehensive laboratory and chemical safety program. Serves as the Chemical and Industrial Hygiene Officer for the campus and experimental stations,

including setting safety policies & practices, conducting assessments and monitoring regulatory compliance. May also provide chemical and industrial hygiene consultative services to other campuses, agencies and municipalities as required. Provides related emergency response procedures and coordinates related training activities.

Primary Responsibilities

Manages all aspects of the Laboratory and Chemical Safety program, including developing, and reviewing laboratory safety programs for regulatory purposes and maintaining the chemical hygiene plan. Develops and updates training materials for training sessions. Stays informed of new legislation, equipment and procedures and promotes safety in laboratory design. Provides leadership for Institutional Chemical Safety Committee and Laboratory Safety Coordinators; provides policy updates for review, identifies campus issues for discussion. Liaises with work related Federal, State, and private agencies and universities.

Provides industrial hygiene services for campus employees including hearing conservation, exposure monitoring, respiratory protection, occupational health monitoring, and indoor air quality assessments aimed at prevention of occupational injuries and illness. Specifies and performs or oversees the maintenance and calibration of all EHS industrial hygiene equipment and manages internal and external contracted industrial hygiene lab services. Establishes and/or maintains data on illness or injury prevention monitoring. Conducts injury and illness investigations, writes reports and maintains records. Provides emergency response support (including off hours). Advises other health and safety personnel responding to emergencies on occupational health related matters.

Performs, schedules, and oversees laboratory safety assessments and documents follow-up corrective actions in a timely manner. Prepares departmental reports on lab safety assessment deficiencies. Maintains data on assessments and corrective actions.

Oversees receipt, inventorying, and delivery of all chemicals on campus. Monitors and adjusts processes, and performs data verification, to maintain an accurate chemical inventory. Maintains schedule of re-inventorying chemicals in laboratories and ensures lab door cards are up-to-date.

Conducts Risk Assessments on the use of particularly hazardous chemicals or processes, including nanomaterials, uses proper air monitoring techniques, and issues reports of findings and recommendations. Reviews SOPs for work with particularly hazardous materials and presents to the Institutional Chemical Safety Committee for approval.

Requirements:

Bachelor's degree in Chemistry, Industrial Hygiene or science related field with five years of directly applicable work experience (practicing lab and chemical safety, or working in a research laboratory or combination)

Thorough knowledge of scientific research practices, chemical safety, industrial hygiene practices, occupational health, and the regulatory requirements associated with a research university environment.

Enthusiastic work ethic and excellent interpersonal skills. Ability to develop cooperative working relationships with the campus community. Demonstrated ability to educate others in safe work practices.

Must be physically capable of walking and standing for extended periods and of lifting up to 50lbs. Ability to work in confined hazardous environments wearing protective clothing and self-contained breathing apparatus required,

Strong management and supervisory experience. Monitors, trains and evaluates staff and students assigned to the program area. Advise the Assistant Director for Academic Safety on staff hiring/termination.

Excellent communication skills including oral presentations and technical writing abilities. Proficient in the use of technology.

Drivers License Upon Hire Required.

Chemical Hygiene Officer (CHO) and Certified Industrial Hygienist (CIH) preferred

Additional Information:

Hiring Range: Professional Salary Administration Level 29. [Salary Chart](http://www.umass.edu/humres/sites/default/files/2015%20PSU%20Salary%20Schedule.pdf)
(<http://www.umass.edu/humres/sites/default/files/2015%20PSU%20Salary%20Schedule.pdf>)


On campus applicants are defined as Amherst campus non-student employees

The University of Massachusetts Amherst is an Affirmative Action/Equal Opportunity Employer of women, minorities, protected veterans, and individuals with disabilities and encourages applications from these and other protected group members.

Application Instructions:

Applicants apply online. Submit a resume, cover letter and contact information of 3 professional references by August 1, 2017 in order to ensure consideration; however, applicants will be accepted until position has been filled.

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Frequently Asked Questions (FAQ's)  (javascript:popUp('http://support.interviewexchange.com/articles#!candidate/',600,950);)

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